



Date: February 4,2010
 Account /Vendor:0000211755
 Company: 01 Type: AP
 Check Number: 0000795895
 Check Date: 09/26/2008
 Check(s) Total Amount: \$105.63

Ima Sample
 5432 EXAMPLE LANE
 HOUSTON, TX, 77002

RE: NOTICE OF UNCASHED CHECK(S)

THE STATE REQUIRES US TO NOTIFY YOU THAT YOUR UNCLAIMED PROPERTY MAY BE TRANSFERRED TO THE STATE IF YOU DO NOT CONTACT US.

Our records indicate that you are the owner of the uncashed check(s) listed above. Due to the issue date, the check(s) is (are) classified as unclaimed funds and state laws require us to report and pay to the state any unclaimed funds. If you are the above-named payee and wish to claim these funds, please sign below and return this notice. Upon receipt of your response and proper identification, we will reissue a check for the monies that are due you. If you are not the above-named payee but believe you have an interest in these funds, you must provide documents (will, death certificate, etc.) which indicate you are entitled to receive these funds. This letter and identification may be mailed, e-mailed, or faxed to the address listed below. The fax number is private and will only be seen by the person listed below.

If prompt response is not received, such check(s) will be reported as unclaimed funds and transferred to the State of last known address to whom all further claims must be directed. Electronic funds transfer (EFT) payments are an option. If you are interested, please complete the enclosed EFT form.

I wish to hereby establish my rightful ownership of the check(s) as noted above. I have enclosed the proper identification. (Individuals: copy of driver's license or social security number. Business entities: Federal ID number and business card of person completing form.)

Name _____
 Address _____
 City _____ State _____ Zip Code _____
 Phone Number _____ SS# or Federal Tax ID _____
 Signature _____ Date _____

Please return this letter and your proof of identification to Phillips 66 as shown below:
 Contact Name TBD
 Phillips 66 Company
 411 Keeler
 Bartlesville, OK 74004
 Phone: TBD Email: TBD